



Sir John Cass's Foundation Primary School

Minutes of a meeting of the Full Governing Body held on 6th December 2017 at 4pm

Membership: Mr M Piper* (Chair)
Mr T. Wilson (Head)*
Rev L Jørgensen *
Ms A Frain*
Mr D Alexander*
Mr E Keene*
Ms B Makin*
Ms S Moore*
Mr A Wright*
Dep H Jones*
Mr J Fletcher*
Mr D Williams*
Ms J Greenlees*
Ms A Godas*

** denotes attendance*

In Attendance: Ms Alex Allan (Deputy Headteacher and Head of Children's Centre)
Ms Theresa Shortland (Head of Service for Education and Early Years, City of London Corporation)
Ms Yvonne Caunter (Assistant Head)
Ms Ann Short (Independent Consultant)
Ms Sarah Whitehorn (Project Manager, City of London Corporation)
Mr Ian Simmons (Project Director, Assistant Director for Transportation, City of London Corporation)

Clerk: Mrs Maxine Zeltser (Clerk)

BUSINESS

1. Opening Prayer

The meeting opened with a prayer.

2. Election of Chair and Vice-Chair

Mrs Maxine Zeltser referred Governors to the nominations and supporting statements that had been received by Mr Matt Piper for the position of Chair and by Rev L Jørgensen for the position of Vice- Chair. There being no objections, the Governors duly **APPOINTED** Mr Matt Piper of Chair of Governors and Rev Laura Jørgensen as Vice Chair of Governors.

3. Welcome to new Governors and Ms Ann Short

Mr Matt Piper thanked Rev Laura Jørgensen for her immense contribution to the School during her term of office as Chair. Mr Matt Piper welcomed Ms Angela Frain and Ms Bonnie Makin as new staff governors; Ms Jacqueline Greenlees as a new Sir John Cass's Foundation governor and Ms Sally Moore as a new LDBS foundation governor. Mr Matt Piper also welcomed Mr David Williams who has been re-appointed as a Sir John Cass's Foundation governor.

Mr Matt Piper also welcomed Ms Ann Short who is carrying out a review of governance at the School. Ms Ann Short explained that she had been talking to some governors and had invited past governors to contact her too. Ms Ann Short hoped to be able to complete her report fairly rapidly.

4. Apologies and Governor Attendance

There were no apologies as all Governors were present at the meeting. Mr Matt Piper referred Governors to the Schedule of Attendance contained in their meeting pack and reminded Governors that apologies will not be accepted and that they are expected to attend meetings.

5. Declaration of Governors

There were no declarations of any personal and pecuniary interests in respect of items on the agenda.

6. Dates of forthcoming meetings

The dates of the following meetings were noted:

- Admissions Committee – 17 January 2018
- Curriculum, pupil affairs and pupil achievement – 31 January 2018
- Staffing, finance and general purposes – 28 February 2018
- Full Governing Body – 14 March 2018

All meetings start at 4pm

7. Minutes of the previous meeting; minutes of committees and updates

a. Minutes of the Autumn Term Finance Committee

Governors were referred to the draft Minutes which were contained in their Meeting Pack. There were the following comments:

- Mr Matt Piper explained that Ms Sarah Whitehorn would be coming to the meeting later to discuss the Aldgate Square works.
- Ms Angela Frain was thanked for her comments about her induction into the School as a new teacher.
- Mr Matt Piper explained that over the summer, the solicitors to Sir John Cass's Foundation sent a letter to the School threatening an injunction unless the building works to the gable wall mentioned in these Minutes were stopped. Mr Matt Piper thanked Mr Tim Wilson for sending a thorough response to this letter pointing out that the queries raised were unfounded. No reply to this letter has been received and the works have been completed safely. Mr Matt Piper reminded Governors that draft Minutes were confidential until they have been approved by Governors at which point they become a public document.
- Dep. Henry Jones explained that he has a meeting on 21 December to discuss the s106 funding. The 4C development has been decoupled and the s106 monies of £460K should be forthcoming in the New Year. Mr Matt Piper thanked Dep Henry Jones for his hard work in this area.

b. Minutes of Autumn Term Curriculum Committee

Governors were referred to the draft Minutes of this Meeting which were contained in their Meeting Pack. It was noted that there would be a discussion on link governors, Children Centre funding and Maths later on in this meeting.

c. Minutes of the Full Governing Body Meeting held on 5 July 2017

c.1 Governors were referred to the draft Minutes of this Meeting which were contained in their Meeting Pack. Mr Tim Wilson pointed out that section 9 of the Minutes should be amended to reflect that the building works were funded by LCVAP. Subject to this amendment, the minutes were approved as an accurate record of the meeting.

RESOLVED – that the Committee agreed the minutes as an accurate record.

c.2 Matters arising

Mr Matt Piper referred to the Action Points in the Minutes as follows:

- Action Point 2 – Mr Tim Wilson explained that the School had copied the documentation for this Meeting but this was time consuming. It was agreed that hard copies of documents would not be produced at meetings unless a Governor had specifically asked for them. Governors should aim to refer to documents on tablets to avoid printing.
- Action Points 3, 4 and 7 – Completed
- Action 5 – Mr Tim Wilson explained that he has been in touch with the community police recently as the Gherkin Tower was closed off due to a security alert and the School were not notified. Usually the police call to advise the School and so Mr Tim Wilson is trying to set up a meeting with a senior officer to discuss this.
- Action Points 8 and 9 – To be discussed later.

8. GOVERNANCE

a. School governance work plan.

Governors were referred to the work plan contained in their Meeting Pack. Mr Tim Wilson explained that the plan contains all the meeting dates for the year and the focus for each term. Mr Tim Wilson explained that key members of staff would be invited to governors' meetings to discuss their area of specialism. It was noted that more training needs to be included in the work plan. Mr Tim Wilson drew Governors' attention to the Safeguarding monitoring and Health and Safety walk that are planned for next term. Also, a Fire Safety Inspection is due to take place in January. Matters arising from this will be presented to Governors so that any issues can be addressed.

GOVERNOR QUESTION: Should an additional column be added to the work plan indicating that the task had been completed.

This was agreed.

ACTION POINT 1: Mr Tim Wilson to insert an additional column into the work plan to indicate when a task had been completed.

ACTION POINT 2: Mr Tim Wilson and Rev L Jørgensen to set governor training dates as soon as possible.

b. Membership of the governing body and link governors (including correspondence detailing resignations)

Governors were referred to the details of the Governing Body contained in their Meeting Pack. Mr Matt Piper explained that there are two vacancies. These are for a foundation governor and a parent foundation governor both to be appointed by the Sir John Cass's Foundation. The terms of office of some Governors are due to expire next term but not before the next Full Governing Body meeting.

Governors were referred to the correspondence contained in their Meeting Pack relating to the resignations of Mr Tony Mullee and Mr David Hogben. Mr Matt Piper explained that at the beginning of May, it had been agreed that he should write to governors who

had poor attendance rates. At the last Full Governing Body meeting, it had been agreed to write to the Sir John Cass's Foundation concerning non-attendance of governors. This correspondence had a stronger reaction than intended and resulted in the two resignations. The correspondence has been circulated to Governors on the request of the Sir John Cass's Foundation. Mr Matt Piper strongly hoped that there will now be a new start following the new appointment and re-appointment of Sir John Cass's Foundation Governors.

Governors were referred to the list of Link Governors contained in their Meeting Pack. It was agreed that Ms Sally Moore would be the Safeguarding Link Governor and that Mr Matt Piper would take on responsibility for 'Headteacher, overall standards, complaints and behaviour.' Rev Laura Jørgensen will take on responsibility for Training and general vice chair responsibilities. In addition, Ms Jacqueline Greenlees will take on responsibility for PHSE. A new role of RE link governor was created reflecting the focus of the Curriculum committee. Mr Ed Keene took on this role. It was agreed that Mr Tim Wilson would provide details of the contact staff member for each area of responsibility.

ACTION POINT 3: Mr Tim Wilson to provide details of the contact staff member for each area of responsibility for link governors.

c. Terms of reference of committees.

Governors were referred to the Terms of reference for the Governing Body and Committees 2016 contained in their Meeting Pack.

It was **AGREED** that the membership for the Staffing and Finance & General Purposes Committee should now read: 'The Committee will comprise at least 8 Governors plus up to 3 associate members' and the membership of the Curriculum, Pupil Achievement and Pupil Affairs Committee shall read: 'The Committee will comprise at least 8 Governors plus up to 3 associate members'.

ACTION POINT 4: Mrs Maxine Zeltser to amend the Terms of Reference for the Governing Body as agreed.

It was accepted that the Chair of each sub-committee should include in the Agenda for their next Meeting an item to consider the Terms of Reference for that committee

ACTION POINT 5: The Chair of each sub-committee to include in the Agenda for their next Meeting an item to consider the Terms of Reference for that committee.

d. Reconstitution of the Governing body

Mr Matt Piper gave a brief synopsis of the School's attempts to reconstitute following the Schools Governance Regulations 2012 which required schools to reduce the size of their governing bodies. A working party was set up to handle the reconstitution and reduce the number of governors from 16 to 14 but no agreement could be reached due to Sir John Cass's Foundation's insistence that it should appoint all the Foundation Governors for which there is no precedent. It was felt that this could not be accepted as, to protect the character and ethos of the School, some of the Foundation Governors should be appointed by church bodies. A compromise was suggested whereby 4 of the Foundation Governors would be appointed by church bodies and 5 by the Sir John Cass's Foundation but this was not accepted by the Sir John Cass's Foundation. The Government deadline for reconstituting was September 2015 but the legislation does not specify the consequences if the reconstitution fails to take place as the parties do not agree. This means that the proposed reconstitution is in limbo.

Mr Matt Piper, Rev Laura Jørgensen and Mr Tim Wilson met with the legal team at Hackney Learning Trust (HLT) for advice as to how the School should proceed. HLT advised that there were legal concerns about failing to comply with the legislation and

encouraged the Governing Body to take the lead in trying to resolve the matter. HLT advised that the Chair of Governors should write to the Department for Education (DfE) asking them to advise on the issue, to intervene and, if necessary, amend the legislation to include a mechanism for dealing with disputes. By doing this, HLT advised that the Governing Body would be able to say that it has done everything that it can to resolve the issue, even if the DfE take no action.

GOVERNOR QUESTION: What are the consequences of failing to reconstitute before the Government's deadline?

Mr Matt Piper explained that it is not known what the consequences are as the legislation just said that governing bodies have to re-constitute. The HLT legal team were unsure and advised that it is important for the Governing Body to show that it has done what it can to reconstitute.

GOVERNOR QUESTION: Why should there be 4 Church Foundation Governors?

The decision is for the Governing Body to make recommendations and for all the appointing bodies to approve. It was felt that there should be Church Foundation Governors on the Governing Body to preserve the ethos and religious character of the School. At present, 5 of the Foundation Governors are appointed by Church bodies and 4 by the Sir John Cass's Foundation and the proposed compromise is to reduce the number of Church Foundation Governors to 4. Mr Tim Wilson explained that the compromise had been suggested to ensure that no one body could dominate the Governing Body.

GOVERNOR QUESTION: What steps have been taken to resolve the disagreement about the reconstitution?

Mr Matt Piper explained that there have been a series of tripartite meetings but the Sir John Cass's Foundation have refused to alter their position. LDBS have been prepared to give up one governor. In addition, there has been lengthy correspondence with the Sir John Cass's Foundation on the issue since December 2014.

GOVERNOR QUESTION: Have the Sir John Cass's Foundation been informed about the proposal to write to the DfE?

Mr Matt Piper explained that they had not been informed, as the School did not want to get into a lengthy legal battle about the proposal. This plan of action has been proposed on the advice of HLT and sending the letter would not prevent further negotiations to try to resolve the matter. As a matter of courtesy, Mr Matt Piper will inform the Sir John Cass's Foundation of the decision to write to the DfE.

GOVERNOR QUESTION: Has the Governing Body considered that the downside to this plan of action could be that the Sir John Cass's Foundation withdraw their support?

The Sir John Cass's Foundation's ongoing support to the School was acknowledged. Mr Tim Wilson explained that despite the ongoing disagreement regarding reconstitution, there have been lots of successful partnerships between the School and the Sir John Cass's Foundation. There has been support for educational visits and the new science laboratory. The aim is to separate the areas of disagreement, which is a matter of principle on both sides, from School projects. It is hoped that the proposed letter will be a way of resolving the issue without either party incurring high legal fees.

GOVERNOR QUESTION: Has the possibility of making an approach to DfE jointly with Sir John Cass's Foundation been considered?

Mr Matt Piper explained that it is the responsibility of the Governing Body to complete the reconstitution. In their advice, HLT have highlighted their concern due to the risks

of continuing to fail to reconstitute. The discussions with the Sir John Cass's Foundation on this issue have been ongoing for several years and they will not meet on their own with the Governing Body to try to agree a compromise. Mr Matt Piper, therefore, believed that to try to attempt a joint approach would cause further delay. HLT have advised the Governing Body to send the letter to DfE now, to avoid further risk and to show that they have been proactive in trying to reconstitute.

The Governors were then asked to agree to the proposal to write to the DfE regarding the failure to reconstitute. All the Governors **APPROVED** the proposal apart from Ms Jacqueline Greenlees who abstained.

e. Skills Audit

Governors were urged to complete the Skills Audit forms that were contained in their Meeting Pack and return them to Mr Matt Piper as soon as possible.

f. Visit forms from governors

Governors were referred to the visit forms contained in the Meeting Pack and reminded that they should complete the forms after visiting the School and hand them to Mr Graham Watson.

g. Training Update

Governors were asked to inform Mr Graham Watson if they have completed any training as he maintains the Schedule of Governor Training. It was noted that Rev Laura Jørgensen had attended HLT training on finance and that both Rev Laura Jørgensen and Mr Matt Piper had attended the RE training with KS2 staff. There is a Chair of Governors forum planned for next term and Data Protection training will be required to cover the changes in legislation which will be discussed at the next Finance Committee. Mr Tim Wilson is to look into LDBS courses and will circulate a schedule of courses, including on Safeguarding and Prevent, to Governors before the next Meeting.

ACTION POINT 6: Mr Tim Wilson to insert an item on the Agenda for the next Finance Committee on the Data Protection legislation changes.

ACTION POINT 7: Mr Tim Wilson to circulate a schedule of Governor training courses, including on Safeguarding and Prevent, before the next meeting.

9. Policies and Statements previously presented to Committees.

Governors were referred to the following policies which have been approved by the sub-committees: Child Protection and Safeguarding Policy 2017; Pay Policy; Physical Intervention and Restraint Policy; Send Information Report; Financial Procedures manual; Pupil Premium impact statement; Sports Funding Impact Statement and Behaviour Policy.

10. Approve policies not previously presented to committee

a. Admissions Arrangement Consultation

Mr Tim Wilson explained that the draft Admissions Criteria had been replaced by a report which is contained in the Governors' Meeting Pack. The Admissions Criteria need to be reviewed as the School's Adjudicator has ruled that schools cannot give priority to children attending their nursery. However, HLT have maintained that the current Policy is in line with the Admissions Code and so the School may have a case if the issue was brought to adjudication. Furthermore, the Admissions Criteria have not been reviewed for 4 years and were drafted when the School was considering expanding. Mr Tim Wilson explained that there had been a change of demographics in the local area and a 10% drop in pupils entitled to Free School Meals. As the School was founded as a charity school, Mr Tim Wilson considered that Governors should consider the options for allowing children from vulnerable families to be admitted to

the School. The proposal is to consider changes to the Admissions Criteria for the academic year 2020/21.

GOVERNOR QUESTION: Would it be possible to give priority to families from certain parishes?

Mr Tim Wilson confirmed that this would be an option as the School is not permitted to give priority to Local Authority areas. However, it should be noted that, last year, a child who lived 284 metres from the School did not get a place. The new Admissions Criteria will have to be a balance between the church ethos in relation to admitting congregants of St Botolph's and accepting children from local vulnerable families.

It was agreed that there should be a meeting of the Admissions Committee in January to discuss possible changes to the Admissions Criteria and Mrs Maxine Zeltser agreed to arrange this.

ACTION POINT 8: Mrs Maxine Zeltser to arrange a meeting of the Admissions Committee in January.

b. Teaching and Learning Policy

Ms Alex Allan confirmed that this Policy, which was contained in the Meeting Pack, has been drafted on the basis that all relevant policies should be merged into one document, for ease of reference. The whole curriculum is referred to in the Policy which is still in draft as it now has to be sent to subject leaders for their comments. It is proposed that, once approved, the Policy will be a working document which will be brought to the Curriculum Committee every year for consideration.

GOVERNOR QUESTION: Is wellbeing dealt with in the Policy?

Ms Alex Allan explained that there is no specific section dealing with wellbeing in the Policy as it is covered within the sections on Collective Worship, RE and PHSE.

11. Headteacher's Report

a. To receive the Head's report and ask questions about leadership, management, teaching, learning and the quality of provision at school.

Governors were referred to the Headteacher's report contained in the Meeting Pack. Mr Tim Wilson explained that last year's results are currently unvalidated for Year 6 but that they should place the School in the top 15% of schools. Pupil attainment is high and pupil progress is in the top 12th/13th percentile. The results were affected by a couple of children who did not reach their expected level of progress. The data is very strong. The focus on 'greater depth' has resulted in the School being placed in the top 5% of schools. Disadvantaged pupils are doing well and making good progress. However, no disadvantaged pupil achieved 'greater depth' in reading and maths combined. The School needs to make more investment in catch up teaching and specialist teachers.

The KS1 data has improved although it is lower than the KS2 results. The School's overall target of between 90 and 97% of pupils achieving their expected level of progress, has been endorsed by the School's Curriculum Committee. In the last few months, Ms Mary Thorne has been appointed as the SIP and she has been working with Ms Sally Moore who completed the School's SMSE review. The SMSE review highlighted lots of the School's strengths and detailed areas of focus. One priority is to look at the way pupils respond to feedback.

The new sports coach has been very successful and the School is exploring secondment opportunities for him across LDBS schools. The School is trying to build a strategy to keep 2 PE teachers on the basis that one is seconded for part of his time. The French teacher will be going on maternity leave. A new structure for business/premises manager is being trialed and finding a permanent replacement for this role will be discussed at the next Finance Committee meeting.

The Sir John Cass's Foundation have given the School a grant towards the science laboratory and the science project. There has been an issue with the School's boiler which is more than 40 years old. Mr Tim Wilson is in discussions with the City of London Corporation about its replacement as it has recently seriously broken down twice. If the School had to close for 10-14 days for the boiler to be replaced, there would not be sufficient capacity at local schools to accommodate pupils.

The Air Quality report will be presented at the next Finance Committee. The monitors in the baby room have shown a 60% decrease in pollutants and so, it will for the Finance Committee to decide whether to purchase filtration units for other areas in the School.

As for admissions, Mr Tim Wilson explained that the School is currently full. There is excess capacity in neighbouring Tower Hamlets and so the School is in active discussions with DfE against the conversion of the old Cass Arts building in the High Street to a new primary school.

It is anticipated that the School will overspend this academic year. Mr Tim Wilson is in discussions with the City of London Corporation as to funding, as the Corporation is proposing to adopt the National Funding Formula but it is unclear, at present, what this means to the School. Mr Tim Wilson, Mr Matt Piper and Ms Alex Allan have a meeting with the Corporation on Monday to discuss funding for the Children's Centre and it is hoped to have more news on this at the next meeting.

New strategies for SEN have been identified. The new SEN Code is to be adopted which includes more rigorous criteria to identify which pupils go on the SEN register.

Sports and PE are going well and the recent Lantern parade was very successful.

Ms Yvonne Caunter presented a brief overview of pupils' learning outside the classroom. There were 54 day trips and 4 residential trips last year. These included visits to parks, museums and waterfalls. Ms Yvonne Caunter commented that the pupils were very lucky to be able to have such opportunities and there was a 99.9% pupil take up. It was agreed that Ms Yvonne Caunter should be invited to the next curriculum committee meeting so that there can be a more robust discussion about how the School prioritises trips. It was noted that the trips should be publicized to parents.

ACTION POINT 9 : Mr Tim Wilson to invite Ms Yvonne Caunter to the next curriculum committee meeting to discuss how the School prioritises trips.

Mr Tim Wilson explained that with regard to behavior in School, boys were getting many more red cards than girls. This is to be investigated to ensure that the Behaviour Policy is being applied equally. Pupil attendance is at 98%.

GOVERNOR QUESTION: *Is the School still popular?*

Mr Tim Wilson explained that the only area that is dropping is the number of pupils qualifying for the Age 2 Offer. There are less local families who are financially eligible for the 2 year old Offer. However, these places are still taken up by other families who can be charged competitive rates and so the provision is full.

GOVERNOR QUESTION: *Does the School have any links to football clubs?*

Mr Tim Wilson explained that the School has links with Millwall Football Club through the Tower Hamlets Sports Partnership.

b. Mathematics Update

Ms Angela Frain presented an update on Mathematics teaching throughout the School. Ms Angela Frain explained that she had completed a learning walk to identify strengths and areas for improvement. The quality of teaching and pupil engagement in Maths was high. The pace of lessons and expectations of pupils was exceptional in every class. Areas to be worked on include: implementation of the maths curriculum;

resources; the maths learning environment; target setting; improved consistency and practical knowledge. A Maths Mastery course is to be introduced which is based on the system of learning in countries such as Singapore where pupil attainment in Maths is high. Ms Angela Frain is also to look at improving girls' attainment in Maths.

Mr Tim Wilson thanked Ms Angela Frain for her report and explained that she had recently achieved a Masters qualification in Maths Education.

12. School improvement planning and self evaluation

a. Single Year Plan

Mr Tim Wilson referred governors to this Plan which was contained in their Meeting Pack. The content of the Plan had been discussed at length at the Curriculum Committee meeting. The main changes relate to the setting of priorities and risk. It is proposed to report on a term by term basis as to how on track the School is towards meeting its targets. Mr John Fletcher is to meet with Mr Tim Wilson next term to review the progress being made with the areas highlighted in the Plan.

The Single Year Plan was **APPROVED**.

b. Strategy and Self Evaluation

Mr Tim Wilson referred Governors to this Evaluation which was contained in their Meeting Pack. Mr Tim Wilson explained that the Evaluation is a working document which would be continually updated.

The Strategy and Evaluation was **APPROVED**.

c. SIAMS Evaluation

Mr Tim Wilson referred Governors to the Evaluation contained in their Meeting Pack. Mr Tim Wilson explained that the Evaluation had been discussed at the Curriculum Committee. The Evaluation highlighted the need to provide RE training for new staff whose previous schools may not have prioritised Religious Education. Also there is a new syllabus for RE being introduced.

The SIAMS Evaluation was **APPROVED**.

13. Full school performance report from ASP

Mr Tim Wilson referred Governors to the full data report from ASP for the previous academic year, the Inspection Dashboard Guidance and the Inspection Dashboard 2017, all of which were contained in their Meeting Pack. Mr Tim Wilson explained that these reports had been considered at the Curriculum Committee.

14. SEND Support Review

Ms Alex Allan referred Governors to the Review contained in their Meeting Pack. Ms Alex Allan explained that the City of London Corporation is experiencing a Local Authority SEN inspection. Although the School is not due an inspection, as it is the Corporation's only state school, it will be visited. As part of the Corporation's preparation, it brought in a number of advisers to inspect the School. The advisers spent a full day in the School. They completed learning walks and inspected SEN files and policies. They also spoke to the TAs and pupils. Ms Alex Allan explained that the Review was very positive and the areas highlighted were ones that the School already knew about.

15. Premises and safety

Tim Wilson then welcomed Ms Sarah Whitehorn, Project Manager, and Mr Ian Simmons, City of London Associate Director responsible for Transportation, to the Meeting to give a presentation regarding the proposed safety measures for Aldgate Square. Ms Sarah Whitehorn and Mr Ian Simmons explained that they have been involved since the beginning of this project. The project was designed to include a cycle route as this was a priority of the previous Mayor of London. There has been a lot of consultation with the School, including parents and teachers, as to how to

maximize pupil safety. There will be a school crossing point over the cycle route which will be in a different material so that it is clear. In addition, the cycle route will be segregated from the rest of the square with borders of a sufficient height to separate the route but whilst still allowing pedestrians and cyclists to see each other. Work has also been done on collating where pupils live and their likely direction of travel to the School and this has been used to work out where the crossing should be placed. The works are 18 months behind where they should be and the construction of the pavilion caused further delay.

Mr Tim Wilson explained that one of the main concerns of Governors is the bend in the road outside the School entrance. Mr Tim Wilson pointed out that, without a physical barrier, the corner will be dangerous as he has witnessed parents and pupils streaming across the road at that point. The Governors were very concerned that a pupil could be injured there whilst crossing. Mr Ian Simmons confirmed that he noted the School's concerns and that he and Ms Sarah Whitehorn would consider what would be the best solution.

GOVERNOR QUESTION: What is the problem about erecting a barrier at the corner in question?

Mr Ian Simmons explained that the design process had been completed 4 years ago and whilst he will reconsider this issue, it is necessary to go through a proper process to ensure that erecting a barrier will actually make the area more safe for pedestrians. Ms Sarah Whitehorn confirmed that the current temporary barrier will remain in place until June.

GOVERNOR QUESTION: Why was the cycle route sited in the part of the Square nearest to the School?

Mr Ian Simmons explained that the route was determined by Transport for London who have contributed towards the cost of the works.

Mr Ian Simmons explained that it is proposed to do a road management presentation in the School in June/July. This will include working with pupils and parents to inform them as to how to navigate the area safely. Mr Ian Simmons will liaise with Mr Tim Wilson as to the School travel plan and information that can be circulated to pupils and parents on the works.

Mr Matt Piper thanked Ms Sarah Whitehorn and Mr Ian Simmons for their presentation.

15. ANY OTHER BUSINESS

Mr Tim Wilson thanked the PTA and the staff who took part in the School's Christmas fete which raised over £1500.

The meeting ended at 6.30pm.

CHAIR..........DATE 16/5/18.....