



Sir John Cass's Foundation
Primary School
Headteacher: Mr T Wilson

Thursday 7th September 2017

Dear parents and carers,

In order for the staff in the Children's Centre to undertake training and Professional Development, it is necessary to close the Centre at certain points in the year. Please find the dates below:

- 11:30 – 6:00pm Friday 13th October 2017
- 11:30 – 6:00pm Friday 8th Dec 2017
- 11:30 – 6:00pm Friday 9th Feb 2018
- 11:30 – 6:00pm Friday 4th May 2018
- 11:30 – 6:00pm Fri 29th June 2018

On these days there will be a paid-for crèche facility available and bookable in advance. Please see the attached booking form which must be returned to the school office.

Children attending the school on the two-year old offer will be able to attend the crèche without additional charge.

Thank you for your understanding in this matter.

Alexandra Allan

Deputy Headteacher

Sir John Cass's Foundation Primary School
St James's Passage, Duke's Place, London, EC3A 5DE
0207 283 1147
www.sirjohncassprimary.org