



Sir John Cass's Foundation
Primary School
Headteacher: Miss A Allan

Monday, 17 December 2018

Who is this letter for? Investigators to Year 6

Dear Parents and Carers,

We are holding our next parent conference on Friday 4th January 2019. This is an INSET day and children are not in school on this day.

It is important you book and attend this meeting if your child is in Investigators or above. Children in Discoverers and Explorers should arrange to meet with their child's key worker at a mutually convenient time.

At this meeting you will meet your child's class teacher and discuss targets in reading, writing and mathematics for the year. You will also have the opportunity to talk about any matter relating to your child's learning and progress and find out more about how you can help support your child at home.

The leadership team will also be available during the day if you wish to make an appointment via the school office

You will need to make your booking using our online system. Please visit:
<https://sirjohncassprimary.parentseveningsystem.co.uk/> or our website homepage, this will be available from tomorrow.

To login you will need to use your child's first name, surname and their date of birth.

If you have any difficulty, the office will be happy to assist you either in person or over the telephone.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A Allan'.

Miss A Allan
Headteacher

Sir John Cass's Foundation Primary School
St James's Passage, Duke's Place, London, EC3A 5DE
0207 283 1147
www.sirjohncassprimary.org