



PLAYCENTRE TEA - BOOKING FORM

Childs Name: Class:

Priority will be given to keyworker children and then after that it will be offered on a first come, first served basis. Please specify which place you require by ticking one of the boxes below.

This is a keyworker place

This is an open place

The government definition of a keyworker can be found using the link below.

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

November 2020				
Inset Day	Tues 03rd	Weds 04th	Thurs 05th	Fri 06th
Mon 09th	Tues 10th	Weds 11th	Thurs 12th	Fri 13th
Mon 16th	Tues 17th	Weds 18th	Thurs 19th	Fri 20th
Mon 23rd	Tues 24th	Weds 25th	Thurs 26th	Fri 27th
Mon 30th				

December 2020				
	Tues 01st	Weds 02nd	Thurs 03rd	Fri 04th
Mon 07th	Tues 08th	Weds 09th	Thurs 10th	Fri 11th
Mon 14th	Tues 15th	Weds 16th	Thurs 17th	Fri 18th
School will finish at 1:30pm on Friday 18 th December 2020				

Please specify which collection time you would prefer:

I would like to collect my child at 4:30pm - £3.50 per session

I would like to collect my child at 5:00pm - £4.75 per session

I would like to collect my child between 5:30pm and 5:45pm - £6.00 per session

Invoices and Payments

Invoices are sent out at the end of each month to allow for payments to be received in advance of the next month. Any outstanding invoices with the school may result in your child's place being withdrawn for the following term.

Bookings and Cancellations

Places must be booked by the last week of the month for the following month. Spaces are allocated on a first come first served basis, with the exception of keyworker children, who will be given priority. To cancel a booking, you must complete and return a cancellation form. You must give notice of at least **2 weeks** if you would like to cancel a place at playcentre.

Parent Name: Sign:

Date: